



Updated: July 28, 2015

To: Holders of Specifications Relating to:  
 RFA: 2016-2017 CF Housing & Homeless Services

Release Date: June 15, 2015

**SUBJECT: Additional Information/Clarifications to Specifications**

Question 1) Answer 1)	Are available funds listed per year? Yes. Applications should specify the funding request, budget, and leveraging amounts on a per-year basis. Available funds are listed per year.
Question 2) Answer 2)	Can agencies apply for more than one housing type? Yes, however a separate application is required for each housing type.
Question 3) Answer 3)	To get the most points on populations served, do programs have to only serve the specific priority population? No, programs may serve more than the priority population and still receive points for priority populations.
Question 4) Answer 4)	Will programs receive ESG and CHG funding within the same contract/statement of work? The goal is for one program to receive one funding type. If in a rare occasion, a program receives both funding types, the ESG guidelines will prevail as they are the more stringent.
Question 5) Answer 5)	Applications are for a two-year period, yet State funding may change during that time. What impact will that have on contracts? If awarded funding, read the contract carefully, especially the spending limits section. The State budget is a two-year budget, and every effort is made to fund contracts for the full period.
Question 6) Answer 6)	The State is changing to fiscal year funding. Will the RFAs change accordingly? At this time, no changes are planned, but the feedback is noted.
Question 7) Answer 7)	What is e-verify MOU? The e-verify MOU shows that agency employees are legal to work in the United States.
Question 8) Answer 8)	We have previously provided an e-verify MOU. Do we need to provide it again? Yes, e-verify MOU's should be uploaded in the Documents Tab, even if they have been provided in the past. No additional e-verify documentation is needed at the pre-application and application stage.
Question 9) Answer 9)	Are new logins required when accessing ZoomGrants applications through the County's link? If you have an existing ZoomGrants login, you will be able to use that for County applications.
Question 10) Answer 10)	Does the application lock when submitted? If the application is submitted early, it may be edited up until midnight on 8/10/2015. After the submission date, the application will not be editable, but may be unlocked by staff, if additional information is needed.
Question 11) Answer 11)	When are letters of collaboration needed? Letters of collaboration are uploaded as part of the application. This is a scored question, but letters of collaboration are not mandatory.
Question 12) Answer 12)	I was on the internet yesterday and cannot find a list of required documents in the library. Can you direct me where to look for required uploads? The required documents for the pre-application are listed at the bottom of the "Pre-Application" tab in ZoomGrants. Documents for the main application can be found under the "Documents" tab of the applicable ZoomGrants application. Required documents for both sections have a checkmark in the "Required" column.

Question 13) Answer 13)	Is it possible to apply for case management funds for a housing program through one of the grant sources? Yes, case management may be a part of the Housing and Homelessness Request for Application (RFA). Case management costs should be placed under the Application Budget tab in the "2016 use of funds section," under Personnel (salaries/benefits for program staff and supervision).
Question 14) Answer 14)	Is it possible to apply for case management only through the Housing and Homelessness RFA and use rent assistance/subsidized housing units from another source? Case management without rent assistance may only be requested if the housing partnership (rent assistance/subsidized housing provider) utilizes Housing Solutions Center referrals for those placed in the case management supported housing.
Question 15) Answer 15)	Will the ZoomGrant system allow me to work on and submit two CF pre-applications at the same time? Yes, ZoomGrants will allow applicants to work on and submit two CF pre-applications at the same time.
Question 16) Answer 16)	Can RRH and PSH be included in the same application? No. Each application may only focus on one housing type (i.e. Rapid Re-housing, Outreach and Engagement, Homelessness Prevention). Multiple pre-applications may be submitted.
Question 17) Answer 17)	Is it okay to request additional amounts of funds for currently funded County programs? Yes, additional (or lower) funding may be requested for currently funded programs. Re-imagining programs that are currently funded is encouraged.
Question 18) Answer 18)	Is 5 years of operation required to be eligible to submit an application? Five years of operations is one component of the overall administrative review. The answer to this question will not be the sole determination of eligibility.
Question 19) Answer 19)	If we are only distributing short term funding, are we obligated to conduct a second SPDAT 1-3 months after they move in? The SPDAT will need to be conducted at regular intervals, which are to be determined, and at program exit.
Question 20) Answer 20)	Is the \$200,000 cap on the housing application per category or per application? The \$200,000 cap in the Housing and Homeless Services RFA is per application. An agency may submit more than one application per housing type (category).
Question 21) Answer 21) 7/24/15	What are the required guidelines referenced in question 5 of the application? All Permanent Supportive Housing, Rapid Re-Housing and Prevention programs will need to follow either Consolidated Homeless Grant or Emergency Solutions Grant Guidelines.
Question 22) Answer 22) 7/24/15	Why are full questions missing in the Homeless and Housing RFA Application? The questions are branched based on the housing type indicated in each application. Do not worry if specific question numbers are missing. It is purposeful.
Question 23) Answer 23) 7/28/15	For the partnership letters, if a partner provides multiple resources, is it necessary to obtain separate letters for MH, CD, etc., or can one letter be for the whole of each agency? One letter specifying more than one collaboration may be submitted. Programs must fully specify the details of each collaboration in order to receive the most possible points.