

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH)

CCPH SR2015-1586

**DATE:** December 3, 2015

**REQUESTED ACTION:**

County Manager approval of CCPH Memorandum of Understanding (MOU) HDC.762 with Clark College and authorization for Public Health Director to sign amendments. This agreement is for the provision of facility use in the event of a public health emergency. There is no remuneration under this MOU.

\_\_\_\_\_ Consent \_\_\_\_\_ Hearing XXX County Manager

**BACKGROUND**

As part of our mission to prepare for emergencies, public health proactively develop and formalize relationships and procedures to effectively address communicable disease outbreaks and other public health threats in Clark County and the region.

Public Health officials work with hospitals, emergency management, government officials, first responders, schools, businesses along with many other community partners to put together response plans. In preparing for any worse case scenario, our Response Plans include establishing Point of Distribution sites (PODs) in an event that would require large portions of the population to obtain medication or immunizations. Facility use agreements with our emergency preparedness partners allow access to medication and immunization when required.

**COUNCIL POLICY IMPLICATIONS**

N/A

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

N/A

**BUDGET IMPLICATIONS**

YES	NO	
XX		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

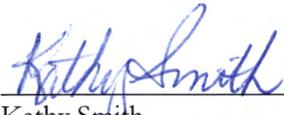
**BUDGET DETAILS**

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	1025, Public Health Fund
Company Name	Clark College

**DISTRIBUTION:**

**Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>**

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Kathy Smith  
Grant Accounting Specialist



Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer

**APPROVED: \_\_\_\_\_**  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: \_\_\_\_\_

SR# \_\_\_\_\_

**APPROVED: \_\_\_\_\_**  
**Mark McCauley, Acting County Manager**

DATE: \_\_\_\_\_

MEMORANDUM OF AGREEMENT

Between

**CLARK COLLEGE**

And

**CLARK COUNTY**

This agreement entered into this first day of September 2015, between Clark College, hereinafter referred to as, Contractor, and CLARK COUNTY, hereinafter referred to as, County.

WHEREAS, County has been designated as lead agency for Region IV Public Health Emergency and Response representing Cowlitz, Skamania, Wahkiakum and Clark counties and the Cowlitz Tribe in the State of Washington via Clark County Public Health; AND

WHEREAS, County and Contractor desire to establish a relationship of cooperation in the event of a public health emergency in Region IV of the State of Washington where mass vaccination or mass dispensing sites become necessary for public health emergency response activities; AND

WHEREAS, the Contractor retains public facilities with the capacity to perform mass vaccination/dispensing activities in the event of a public health emergency; AND

WHEREAS, the Contractor and the County desire to define communication plans if such a public health emergency occurs; NOW THEREFORE

THE CONTRACTOR AND THE COUNTY MUTUALLY AGREE AS FOLLOWS:

1. RESPONSIBILITIES OF THE CONTRACTOR:

- I. Provide use of appropriate College Campus Buildings for the purpose of establishing triage, quarantine, and/or mass vaccination/dispensing activities.
- II. Vacate facility as directed by Public Health Incident Management Team or designee and comply with mandates from the National Centers for Disease Control and the State of Washington Department of Health.
- III. Notify Public Health Incident Management Team or designee when premises are vacated.
- IV. Make available college campus personnel to address facility related issues that may occur.
- V. Identify/maintain a current contact list for the following applicable facility related contacts:
  - a) Security systems
  - b) Electrical systems
  - c) Refrigeration systems

2. RESPONSIBILITIES OF THE COUNTY:

- I. Public Health Incident Management Team or designee shall notify Contractor in the event facilities are required.
- II. Public Health Incident Management Team or designee shall coordinate with Red Cross, or other community groups as needed, regarding facility needs.
- III. Shall vacate facility as directed by Public Health Incident Management Team or designee and to comply with mandates from the National Center for Disease Control and the State of Washington Department of Health.
- IV. County is responsible for any physical damage to facility incurred by CCPH employees during facility use.
- V. Assure facility is cleaned by removing any and all debris related to public health activities, sterilized and de-contaminated.
- VI. Notify Contractor when facility is cleared and available for re-occupancy.

3. PRICE AND PAYMENT TERMS:

No remuneration.

4. TERMINATION:

This agreement shall commence on the date first above stated.

Either party may terminate this agreement by submitting written notice thirty-days (30) prior to termination.

**Clark College**

**Clark County**

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Bob Williamson  
Vice-President Admin Svcs

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Mark McCauley  
County Manager

Approved as to Form Only  
ANTHONY F GOLICK

  
Jane Vetto  
Deputy Prosecuting Attorney