

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH) CCPH SR2015-1578

**DATE:** October 15, 2015

**REQUESTED ACTION:**

County Manager approval of an MOU between Washington State Association of Counties (WSAC) and CCPH whereby CCPH will administer flu vaccines on behalf of WSAC at their meeting to be held on November 18, 2015 at Skamania Lodge in Stevenson, WA.

Consent  Hearing  County Manager

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**BACKGROUND**

WSAC has expressed the desire to administer flu vaccine to its members during a meeting to be held on November 18, 2015 at Skamania Lodge in Stevenson, WA. WSAC has asked if CCPH would purchase the vaccine and provide a Public Health Nurse to administer it at the meeting. WSAC will reimburse CCPH for any associated costs.

**COUNCIL POLICY IMPLICATIONS**

N/A

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

N/A

**BUDGET IMPLICATIONS**

YES	NO	
XX		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

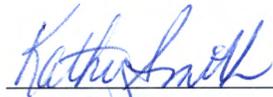
**BUDGET DETAILS**

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	Public Health
Company Name	Washington State Association of Counties (WSAC)

**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Kathy Smith  
Grant Accounting Specialist



Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer

**APPROVED:** \_\_\_\_\_  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: \_\_\_\_\_

SR# \_\_\_\_\_

**APPROVED:**   
Mark McCauley, Acting County Manager

DATE: 10/26/15

**Memorandum of Understanding**  
Clark County Public Health and  
Washington State Association of Counties (WSAC)  
Contract HDC.769

This Memorandum of Understanding is entered into this 12<sup>th</sup> day of October, 2015 between CLARK COUNTY PUBLIC HEALTH (CCPH), hereinafter referred to as “County” and Washington State Association of Counties (WSAC), hereinafter referred to as “WSAC”; and

WHEREAS, WSAC wishes to provide flu shots at their meeting to be held November 18, 2015 at Skamania Lodge, Stevenson, WA.

WHEREAS, County has the ability to purchase the necessary flu vaccine and provide nursing time to administer the vaccine.

WHEREAS, WSAC shall reimburse the County for the costs associated with conducting this flu clinic to include the vaccine and supplies, the nurse time, and mileage,

WHEREAS, County and WSAC desire to establish a relationship of cooperation and mutually agree as follows:

**I. Term.**

This Memorandum of Understanding shall commence on the 5<sup>th</sup> day of October, 2015 and end on the 18<sup>th</sup> day of November, 2015.

**II. Responsibilities of the County.**

- a. County will order 30 doses of flu vaccine.
- b. County will provide a Public Health Nurse to administer the vaccine on November 18, 2015.

**III. Responsibility of WSAC.**

- a. WSAC will reimburse Clark County for the cost of the vaccine, the nurse's time to administer the vaccinations, and travel costs for the nurse.

**IV. Termination.**

This agreement shall commence on the date first above stated and shall expire on November 18, 2015.

This Memorandum of Understanding contains a complete and integrated understanding of the agreement between the parties and supersedes any understandings, agreement or negotiations, whether oral or written, not set forth herein or written amendments hereto duly executed by both parties.

**WASHINGTON ASSOCIATION OF COUNTIES**

**CLARK COUNTY PUBLIC HEALTH**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: Mark McCauley Date: 10/26/15  
Mark McCauley  
County Manager

Approved as to form only:  
ANTHONY F GOLIK  
Prosecuting Attorney

Jane Vetto  
Jane Vetto  
Deputy Prosecuting Attorney