

CLERK'S ALERT

DATE: April 2009

TO: Clark County Bar Association
Diane Wheeler, Executive Director

FROM: Sherry W. Parker, Clark County Clerk
Teri A. Nielsen, Chief Deputy Clerk

Payment of Fees/Fines:

Starting April 1, 2009, the Clerk's Office will accept credit card payments from attorneys for all charges, including new case filing fees. There are some special circumstances for which we do not accept payments from the public. Payments are made through a service provided by Point n Pay. They charge a \$2.00 minimum fee up to a \$50.00 charge. For a charge of \$50.00 to \$100.00 the fee is \$2.95. For each additional \$100.00 or part thereof, they add an additional \$2.00. So, for a \$200.00 filing fee, the surcharge would be \$4.95.

Online Access to Public Files:

The Clerk's Office now offers a new service. A law firm (or group of five firms or attorneys) can purchase a "seat" for our LibertyWeb. The cost for this subscription is a one time \$1,500.00 fee and a yearly fee of \$500.00 thereafter.

This subscription allows access via the internet to all Clark County electronic records available to the public. Records are available 24 hours a day/seven days a week. Although the records can be accessed by anyone in your office or group that you approve, access is available to only one person at a time.

Records currently available are: Civil, Domestic, Probate, Criminal and Juvenile Offender files – 1997 to present. By the end of this year our microfilm conversion project should be complete. This will allow you to access records back to 1985.

Documents filed under a sealed cover sheet are only accessible by contacting the clerk's office. If you have filed a Notice of Appearance in the case and you are allowed access to that document per court rules, call our office and identify yourself (and/or your firm) and our staff will e-mail the document to you.

Contact Teri Nielsen or Sherry Parker at 397-2292 for more information or a copy of the subscription agreement.