

REPORTING INSTRUCTIONS – PLEASE READ CAREFULLY

LOCATION: Trials are held in the Clark County Courthouse at 1200 Franklin Street in downtown Vancouver.

QUESTIONNAIRE: If you have received a summons, the attached questionnaire must be completed prior to your term's start date. Complete the questionnaire online at <http://jury.clark.wa.gov>. If you complete the questionnaire in writing, fold, tape and return within five days.

**ONE-WEEK SERVICE TERM, GROUP NUMBER AND BADGE NUMBER
CAN BE FOUND ON SUMMONS.**

REPORTING INSTRUCTIONS - Call the Juror Information Line (360.397.2400) after 5:15pm the weekend before your first assigned day of duty. Listen for your group number and follow instructions. Call each subsequent evening after 5:15pm during the one-week term.

BRING PARKING PERMIT AND JUROR BADGE TO COURT WHEN REPORTING.

LENGTH OF SERVICE – Trial length can vary from less than one day to more than one week; however, your call-in obligation is one week only. You are required to report to court only if your group number is listed on the recorded message.

ADDITIONAL JUROR INFORMATION – In case of inclement weather, please tune-in local TV & Radio stations for delays for closing of Courthouse. The Juror Information Line (360.397.2400) will also be updated if reporting instructions are changed.

ADA Notice -- Individuals with disabilities who need a reasonable accommodation to participate in this proceeding are entitled, at no cost, to the provision of certain assistance. To coordinate, please contact Jury Administration.

Jury Administration Phone: 360.397.2049 Direct Email: juries@clark.wa.gov

Failure to report for jury service is a misdemeanor offense. RCW 2.36.170.