

Commercial Deferred Submittals

The purpose of this document is to provide a standard procedure for deferred submittals.

Applicants who wish to defer items should work with the Building Safety program to:

- Schedule a pre-submittal conference to discuss proposed deferred submittal items.
- At the pre-submittal conference, define the deferred submittal schedule. Make sure that includes review time for approval.
- List deferred submittal items on the title or cover sheet of the original plan when application is made.
- State the design criteria/assumptions of the deferred submittal items on the plans.
- As the deferred item documents and drawings are prepared for plan review, ensure that the deferred submittal documents are reviewed by the architect or engineer of record to verify that the items comply with the general design of the building.
- Deferred submittal documents and drawings must be submitted and approved prior to the construction/installation of the deferred item. A stop work order may be issued if unapproved work proceeds.
- A fee will be charged for each deferred item.

Items which may be deferred include, but are not limited to, the following:

1. Acoustical ceiling suspension system – with manufacture instructions required
2. Auxiliary power systems
3. Awnings
4. Bleachers (interior)
5. Curtain wall systems
6. Emergency call system
7. Exit illumination
8. Fire stopping
9. Glass guardrails
10. Glazing systems
11. HVAC system
12. Intercom system
13. Metal guardrails and handrails
14. Plumbing system
15. Post-tensioned concrete structural members or panels
16. Pre-cast concrete structural members or panels
17. Prefabricated stair units to include steel, aluminum, or pre-cast concrete stairs.
18. Prefabricated wall panel
19. Pre-stressed concrete structural members or panels
20. Raised floor systems
21. Shelving systems and steel storage racks
22. Skylights
23. Smoke and heat vents
24. Specialty retaining walls
25. Stone veneer
26. Terra cotta veneer
27. Wooden, steel, or composite floor or roof trusses
28. Works of art
29. Type I Hood
30. Other

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Community Development
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www.clark.wa.gov/development



For an alternate format, contact the Clark County ADA Compliance Office.
Phone: (360)397-2322
Relay: (800) 833-6384
E-mail: ADA@clark.wa.gov

Project name:		Date:	
Permit number:			
Address:	City:	State:	ZIP:
Contact person name:			
Phone:	Fax:		
Cell phone:	Email:		

List deferred items:

Total deferred items: _____ X \$361 = _____

Plus any additional required plan review fees: _____

Total fee: _____

Applicant signature

Plans examiner signature

Note: Commercial projects may be eligible for permit fee waivers. For more information, visit www.clark.wa.gov/development.