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CLARK COUNTY  
WASHINGTON

## Minutes: CLARK COUNTY CIVIL SERVICE MEETING

### IN ATTENDANCE

- CHAIRPERSON MARLA LUDOLPH-HEIKKALA – VIA PHONE
- COMMISSIONER RITA PAKENEN – VIA PHONE
- COMMISSIONER JAMES SENESCU
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JANE LARKIN – VIA PHONE
- CHIEF EXAMINER/SECRETARY LESLIE HARRINGTON SMITH

MEETING DATE: APRIL 15, 2014 REGULAR MEETING

MEETING TIME: 3:30 P.M.

LOCATION:  CONF RM. 511  CONF RM. 523  CONF RM. 678  
 CONF RM. 623

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### **EXECUTIVE SESSION:**

There were no appeals for the Commissioners to hear; no executive session was held.

### **REGULAR SESSION:**

1. Commission to review and take action on the following meeting minutes:

March 18, 2014 - **Approved**

2. Business to come before the Commission

a. Recruitment Updates

- i. Food Service Coordinator Interviews – completed April 16<sup>th</sup>; list will be ready for certification in May.
- ii. Corrections Deputy Recruitment – re-opened recruitment in an attempt to increase female applicants, with targeted outreach. Job to close 4/25/14. Starting to plan testing dates and times.
- iii. Deputy Sheriff Recruitment – PST.com contract in place until June 30<sup>th</sup>. Contract ongoing, can pick up whenever needed. Advertising outreach help requested through Sheriff's Office Public Information Sergeant.

iv. Enforcement Sergeant Recruitment - Testing started for this internal promotional process, using a different test from past recruitments. Per the Secretary's research, the same company and the same test was used at least as far back as 2005. The Secretary was given feedback from at least 2 candidates in 2012 that the test had been the same for many years.

~~b. Additional review and discussion of Civil Service Rule 17.0 revisions~~

**Revision:** Secretary Harrington Smith had nothing new to share.

3. Next regular meeting is scheduled for May 20, 2014. (3<sup>rd</sup> Tuesday in the month) Commissioners confirmed attendance. Commissioner Larkin will be out of town/unavailable.

Date: 5-27-14

Tel. Approved 5-27-14 by Jim Senescu  
Marla Ludolph-Heikkala, Civil Service Chairperson

Leslie Harrington Smith  
Leslie Harrington Smith,  
Chief Examiner/Secretary

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Rita Pakenen, Civil Service Vice-Chairperson

Jim Senescu  
Jim Senescu, Civil Service Commissioner

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Jane Larkin, Civil Service Commissioner

Garry Presthus  
Garry Presthus, Civil Service Commissioner