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CLARK COUNTY  
WASHINGTON

## Minutes: CLARK COUNTY CIVIL SERVICE MEETING

### IN ATTENDANCE

- CHAIRPERSON MARLA LUDOLPH-HEIKKALA
- COMMISSIONER RITA PAKENEN – NOT AVAILABLE
- COMMISSIONER JAMES SENESCU
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JANE LARKIN – BY PHONE
- CHIEF EXAMINER/SECRETARY LESLIE HARRINGTON SMITH

MEETING DATE: NOVEMBER 18, 2014 REGULAR MEETING   
MEETING TIME: 3:30 P.M. SPECIAL MEETING

LOCATION:  CONF RM. 511  CONF RM. 523  CONF RM. 678  
 CONF RM. 623  TELECONFERENCE

### **EXECUTIVE SESSION:**

Commissioner Senescu announced the Commission would recess into Executive Session for approximately 20 minutes to discuss issues with respect to RCW 42.30.110(1)(h). Chairperson Ludolph-Heikkala recused herself. Legal Counsel to the Commission Emily Sheldrick was present.

### **REGULAR SESSION:**

1. Commission reviewed and took action (certified for one year or until exhausted) on the following eligibility list:
  - Sheriff's Support Specialist Supervisor – PROJECT IRC14414 - **Certified**
2. Commission reviewed and took action on the following meeting minutes:
  - October 21, 2014 - **Approved**
3. Business to come before the Commission
  - a) Secretary Harrington Smith shared with the Commission that she would be sharing an 'end of year' report for the recruitments and eligibility list activity for 2014 at the December meeting.
  - b) Regarding the recent OPMA training, which all of the commissioners completed, Secretary Harrington Smith distributed a copy of the MRSC OPMA guides and checklist to each of the Commissioners to retain in their materials.

- c) Interviews for the upcoming vacancy on the Commission were planned for Tuesday December 2<sup>nd</sup>.
  - d) Sheriff Elect Atkins published information about his new command staff, and Secretary Harrington Smith shared the assignment information with the Commission.
4. Next regular meeting is scheduled for December 16, 2014. (3<sup>rd</sup> Tuesday in the month)  
Commissioners confirmed attendance.

Date: 12-16-14

Marla Ludolph-Heikkala  
Marla Ludolph-Heikkala, Civil Service Chairperson

Leslie H. Smith  
Leslie Harrington Smith,  
Chief Examiner/Secretary

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Rita Pakonen, Civil Service Vice-Chairperson

Jim Serrescu  
Jim Serrescu, Civil Service Commissioner

Jane Larkin  
Jane Larkin, Civil Service Commissioner

Garry Presthus  
Garry Presthus, Civil Service Commissioner