



COMMUNITY PLANNING

Employment Zones Streamlining Task Force

Date: Monday, April 18, 2010

Time: 3:00 PM to 5:00 PM

Location: PSC Training Room

AGENDA

- | | | |
|-------|---|--------------------------------------|
| I. | Welcome | <i>Oliver Orjiako</i> |
| | a. Introduction of Primary Staff (OO, KS, GA) | <i>Staff Self-Introductions</i> |
| | b. Introduction of Support Staff (minutes, legal, etc.) | <i>Staff Self-Introductions</i> |
| | c. Provide handout of staff contact information | <i>Staff</i> |
| II. | Introduction of Task Force Members | <i>Task Force Self-Introductions</i> |
| III. | Overview | |
| | a. Purpose of Task Force (board's intent) | <i>Staff</i> |
| | b. Charge/Mission (staff handout) | <i>Task Force</i> |
| | c. Work Plan (staff handout) | <i>Task Force</i> |
| IV. | Election of Chair | <i>Task Force</i> |
| V. | Election of Vice-Chair | <i>Task Force</i> |
| VI. | Meeting Logistics (e.g., protocols, RRO guidance)
↳ (agreement on "consensus") | <i>Staff</i> |
| VII. | Information Needs | <i>Staff</i> |
| VIII. | Establish Regular Meeting Schedule/Location | <i>Task Force</i> |
| IX. | Close of Business Items | |
| | a. Good of the order | <i>Task Force</i> |
| | b. Reminder of Next Meeting Date/Time | <i>Staff</i> |
| | c. Adjournment | <i>Chair</i> |

