



MOSQUITO CONTROL DISTRICT

Board of Trustees Minutes

February 5, 2013 7:00 PM

Clark County Mosquito Control
8115 NE. St. Johns, Bldg. P
Vancouver, WA

1.0 – OPENING OF MEETING

1.1 Call to order

Meeting called to order at 7:03 pm by Board President, Wade Holbrook.

1.2 Roll call

Board members present, Alex Reinhold, Earl Fleck, Paul Greenlee, Wade Holbrook, Suzanne Levis

Others present: Steve Kessler, John Jacobson, Debbie Keirn

1.4 Review / approval of minutes

Motion to approve minutes of the November 6, 2012 meeting was made by Earl Fleck; second received from Paul Greenlee; motion passed.

1.5 Review / approval of agenda

Motion to approve agenda was made by Alex Reinhold; second received from Suzanne Levis; motion passed.

2.0 – RECOGNITION OF VISITORS

2.1 Introductions – none

2.2 Citizen comments - none

3.0 – BOARD UPDATE

3.1 Reappointment notification received for Earl Fleck by Clark County District #3, term expires 5/31/2014.

3.2 Reappointment notification received for Alex Reinhold by City of Battle Ground, term expires 12/31/2014.

3.3 Reappointment notification received for Linda Dietzman by City of Camas, term expires 12/31/2014.

3.4 Reappointment notification received for Roger Seekins by Clark County District #2, term expires 12/31/2014.

4.0 – OPERATIONS MANAGER REPORT

4.1 Assets

- 4.1.1 Steve is negotiating with Liewer Enterprises in South Dakota for a new 2013 ARGO, who will also take the old ARGO in trade. This will be a valuable resource to our equipment inventory. Possession of the ARGO will take place in around mid-March.
- 4.1.2 A new flatbed trailer for the ARGO will be manufactured by Buz's Equipment. Possession of the trailer will take place in mid-March

4.2 Personnel

- 4.2.1 Three of last year's staff have chosen to move onto other jobs and locations. Steve will recruit for their replacements.
- 4.2.2 Kevin Hart is leaving but will be available to train the new lab tech on the RAMP method for West Nile Virus pooling. He will also be able to lend a hand when the season escalates.

4.3 Mosquito Treatment

Two major areas of larva sampling are catch basins/storm drains and retention ponds. Crews actively check catch basins and retention ponds for mosquito larva.

- 4.3.1 Paul suggested that Steve inform the Board Members of municipal code issues regarding catch basin operation and maintenance as they appear.
- 4.3.2 Steve mentioned that the vaulted catch basins have not really a problem like the retention ponds, especially those with shallow sides.
- 4.3.4 John added that concrete head boxes are treated rapidly for mosquito larvae using briquettes which can last up to 5 months.

5.0 – NEW BUSINESS

5.1 Earl proposed that with \$134,986 in the black the Board authorize transferring \$50,000 into the reserve fund. Steve noted that during 2012 only 1 aerial flight was done, thereby the budget was overstated by \$35,000. Paul motioned to split \$50,000 equally between the Emergency Treatment Reserve and Emergency Replacement Reserve. Paul motioned to put \$25,000 each into the ERR and ETR funds; Earl Fleck seconded the motion; motion passed.

6.0 FINANCIAL REPORT

- 6.1 Fourth quarter 2012 revenue and expenditure report was reviewed. No action required; revenue/expenditure report approved.
- 6.2 Motion made by Alex Reinhold to approve expenditures in the amount of \$16,742.11 for the period October through December, 2011; seconded by

Paul Greenlee; expenditures approved.

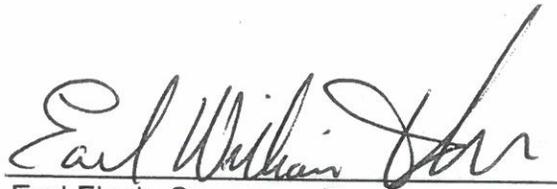
ADJOURN

With no further business the Board President, Wade Holbrook adjourned the meeting at 7:33 p.m.

Respectfully submitted,



Debbie Keirn, Recorder



Earl Fleck, Secretary -Treasurer