

Development and Engineering Advisory Board Meeting
August 1, 2013
2:30 – 4:30 p.m.
Public Service Center

In attendance

Board members: Mike Bomar, Helen Devery, Ott Gaither, Eric Golemo, Don Hardy, James Howsley, Mike Odren

DEAB Members not in attendance: Steve Bacon, Andrew Gunther

County staff: Pete Capell, Chuck Crider, Brent Davis, Chris Horne, Michael Mabrey, Dianna Nutt, Nikki Olson, Ali Safayi, Marty Snell, Ron Wierenga

Administrative Actions

- Introduction of Audience Members
- DEAB meeting is being recorded and the audio will be posted on the County's website. DEAB will announce at the beginning of every meeting to make sure the public are aware of. It will be posted in all DEAB agenda.
- Review/Adopt Minutes: Minutes from July 2013 were approved and adopted.
- Correspondences.
- Reviewed Upcoming Events:
 - BOCC public hearing for Stormwater Ordinance is held on August 6, 2013. Christine Cook and Ron Wierenga are contact persons.
 - Clean Water Commission 2012 Annual Report is on August 7, 2013. Nancy Olmstead and County Environmental Dept. are contract persons.
 - HWY99 project BOCC work session is on August 21, 2013. Contact person is Bill Wright. It is not funded project, and it is not HWY 99 overlay project.
 - CFP Concurrency for BOCC work session is on August 21, 2013. Steve Schulte is the contact person for questions. DEAB is interested in this topic and will invite Schulte to give the presentation at September meeting.
 - Fall Biannuals BOCC work session is on September 18, 2013. Jan Bazala is lead on this and will update DEAB after that.
 - Fifth Plain Creek Planning work session is on August 8, 2013 and Hearing is on September 5, 2013. Jose Alvarez is working on that and will be invited to present at September DEAB meeting.

Re-configuration - Public Works

Capell gave a presentation on the Public Works updated strategic plan and re-configuration. He briefed the strategic plan and mentioned updated one to better reflect the challenges and opportunities in recent time. Clark County has 1% property tax increase since 2002. After 2007, there was recession period. Economic almost stopped. County general fund and road fund decreed. Revenue is low and other costs increase. To face these challenges, re-configuration is needed. Capell mentioned that PW using some service deduction, reducing size of workforce, prioritized the service, regionalized the service, sharing the service to support the community and process improvement to face the challenges. Clark County is also doing Lean service to keep the expense down. But to development engineer division, there are still two positions there in case workloads are up and busy.

Snell said County general fund is down. In order to meet the timeline and the resource that need to be provided, Community Development and Development Engineer are tracking fees. There are few options

that we can use to provide the service and process, for example, outsource for review, hiring project employees, and overtime providing.

LEAN Process (Subdivision Lots)

Chuck explained what Lean process is and history of Lean process. Lean is to make the County process easier, reduce the time and increase the customer satisfaction. For permits, from 23 days to 11 days process is proceeding. Dry run model was testing since March to June. There is good positive experience and response since then. Develop survey sent to the customers, County is doing analysis the result and found out what option to improve the customers. After July, Lean process went alive. Not all builders and building industries are aware the process, education is occurring. There are some milestones. Starting from SFR in Subdivision, then goes to all remain files and projects. After September, commercial development will start.

DEAB requests for the PowerPoint presentation Chuck provided to email to them and they will share with the Building Industries.

Surface Mining Standards

Mabrey presented the draft amendments to the Surface Mining Overlay map, policies, procedures, code and standards. He explained the details of the overlay map, existing mining operation and rural residential zones. Surface mining standard work session with BOCC was held and BOCC was concerned about noisy. Gather asked if the mineral lands comprehensive plan policies is the place to put development guidelines for adjacent properties (3.5.10). He mentioned that adjacent properties land use criteria should be found in the land use sections relevant to the particular, in this case "adjacent" parcel. Mabrey said will bring to the task force about deleting that policy.

DEAB requested to provide the recommendation and revisions to the draft code language and current written prior to Planning Commission hearing on September 19th and BOCC hearing on October of 2013.

Public Comments:

None.

DEAB member announcements:

Howsley shared the information he attended the UGM work session two weeks ago.

Final plat process work group meeting will be held on Tuesday August 6, 2013. Golemo and Snell will host and coordinate the meeting.

Meeting adjourned at 4:25 p.m.

Meeting Minutes prepared by: Rosie Hsiao
Reviewed by: Dianna Nutt
Board Adopted: September 5, 2013