

**TEN STEP PLANNER
BOARD OF COMMISSIONER WORK SESSIONS**

This form needs to be reviewed and approved by the board **before** a work session is scheduled.

REQUESTED BY: *Doug Smith-Lee, CRESA*

1. **TOPIC:** EMS District #2 Ambulance Procurement's Legal Instruments

2. **WORK SESSION:**

*Doug Smith-Lee, CRESA EMS Manager
Chris Horne, Chief Civil Deputy*

3. **TIME FRAME:**

LENGTH OF TIME NEEDED: 1 hour

DESIRED DATE: 09/25, 10/02, 10/09

SCHEDULED DATE OF WORK SESSION: _____

4. **TIMING CONSIDERATIONS:** *The EMS Interlocal Agreement needs to be signed by participating jurisdictions (includes Clark County) before the joint ambulance RFP specifications are negotiated with the City of Vancouver which is due to begin sometime in October 2013.*

5. **DESIRED RESULTS:** *The purpose of the work session is to advise the Board:*

1) Of the key revisions to the EMS Interlocal Cooperation Agreement and Uniform EMS Ordinance for the next ambulance contract;

2) Of the need to extend the current EMS Interlocal Cooperation Agreement and EMS District #2 Ambulance Contract;

3) On the need to modify the EMS District #2 Ordinance to exclude Clark County Fire District #5; and

4) On the Interlocal Agreement with CRESA to carry out the administrative provisions of the Uniform EMS Ordinance and EMS Interlocal Cooperation Agreement on behalf of Clark County and EMS District #2.

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *Expenses related to the ambulance procurement process have been budgeted in the 2013/2014 CRESA EMS Program Budget.*

7. **POLICY IMPLICATIONS:** *These are the key legal instruments that authorize the parties of carry out the approved EMS System Design Policy Decisions for group purchasing of ambulance services and uniform EMS regulation.*

8. **ISSUES TO BE CONSIDERED:** *What should the Board be aware of? Is there some disagreement or controversy? What are the options?*

9. **RECOMMENDED ACTION:** *1) Approval of the EMS Interlocal Cooperation Agreement; 2) Approval of the Uniform EMS Ordinance; 3) Approval of a Memorandum of Understanding to extend the current EMS Interlocal Cooperation Agreement and EMS District #2 Ambulance Contract; 4) Approval of a modification of the EMS District #2 Ordinance that excludes Clark County Fire District #5; and 4) Approval of the Interlocal*

Agreement with CRESA to carry out the administrative provisions of the Uniform EMS Ordinance and EMS Interlocal Cooperation Agreement on behalf of Clark County and EMS District #2.

APPROVED FOR SCHEDULING:

Signature of requestor:

A handwritten signature in black ink, appearing to be the initials 'DL' or similar, written over a horizontal line.

DATE: 09/16/13