

**CLARK COUNTY
STAFF REPORT**

DEPARTMENT/DIVISION: Public Works / Fleet – Equipment Repair and Replacement (ER&R)

DATE: January 28, 2014

REQUEST: Approve reducing the amount of the Fleet ER&R Checking Account from \$3,500.00 to \$2,000.00.

CHECK ONE: Consent Chief Administrative Officer

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems within Clark County
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a desirable quality of life
- Improve environmental stewardship and protection of natural resources
- Increase partnerships and foster an engaged, informed community
- Make Public Works a great place to work

BACKGROUND: A reduction in the ER&R checking account is recommended by the Internal Audit Department as per the internal audit conducted in September 2013. It was found that there was a reduction in use of the fund over the last year, and therefore a lesser amount would be sufficient to maintain current needs. The fund is used to pay for vehicle licensing and registration, and is used only when new vehicles are purchased or there is a need for a replacement plate or title.

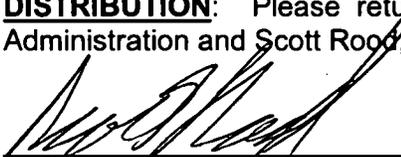
COMMUNITY OUTREACH: There has been no community outreach for this request.

BUDGET AND POLICY IMPLICATIONS: There are no budget implications and this request more closely follows the County's Internal Control Guidelines.

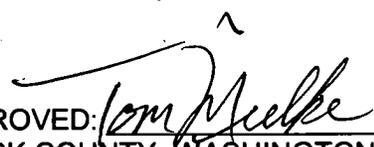
FISCAL IMPACTS: Yes (See Attached Fiscal Impacts Form) No

ACTION REQUESTED: Approve reducing the Fleet ER&R checking account fund from \$3,500.00 to \$2,000.00.

DISTRIBUTION: Please return original copies of the approved staff report to Public Works Administration and Scott Rood, Operations Manager.



Scott Rood
Operations Manager

APPROVED: 
CLARK COUNTY, WASHINGTON
BOARD OF COMMISSIONERS



Heath Henderson, P.E.
Interim Public Works Director/County Engineer

Jan. 28, 2014 SR 22-14

SR/lk



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