

**CLARK COUNTY  
STAFF REPORT**

**DEPARTMENT/DIVISION:** Department of Public Works/Transportation Program

**DATE:** March 11, 2014

**SPECIFIC REQUEST:** Establishment of Public Works Projects #402302: Chinook Neighborhood Park, and #402297: Dogwood Neighborhood Park; approval of the attached "Notice to Contractors" to advertise the construction contract for bids.

**CHECK ONE:**          X   Consent                   Chief Administrative Officer

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**PUBLIC WORKS GOALS:**

- Provide safe and efficient transportation systems within Clark County
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a desirable quality of life
- Improve environmental stewardship and protection of natural resources
- Increase partnerships and foster an engaged, informed community
- Make Public Works a great place to work

**BACKGROUND:** This project will construct two neighborhood parks.

The 4.5 acre Chinook Neighborhood Park will include grading, drainage, seeding, walking trails, play equipment, picnic tables, benches, an irrigated open lawn area, concrete plaza and new cul-de-sac frontage improvements. The project was designed with a natural theme that preserves the area's existing vegetation and character.

Dogwood Neighborhood Park is a 4.83-acre park that will include play equipment in separate age-differentiated play areas, grading, drainage, seeding, asphalt and wood chip loop paths, partial irrigation, picnic tables and benches. NE 124<sup>th</sup> Avenue frontage will be improved, with detached sidewalk, curb, gutter and complete half-street construction.

The two projects will be bid and constructed together to maximize potential cost savings and efficiency.

**COMMUNITY OUTREACH:** Master planning and design of these Greater Clark Parks District projects included extensive citizen involvement in 2010 and 2011 including public meetings and multiple neighborhood mailings. Conceptual plans were also approved by the Parks and Recreation Advisory Commission (PRAC).

**BUDGET AND POLICY IMPLICATIONS:** Funding for this project comes from park impact fees and real estate excise taxes dedicated to park development. This project is included in the County Parks Department's 2014 construction program.

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PW14-021



**FISCAL IMPACTS:**

Yes (see Fiscal Impacts Attachment)

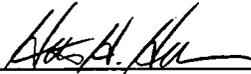
No

**ACTION REQUESTED:** Approve the resolution to establish Public Works Project #402302: Chinook Neighborhood Park, #402297: Dogwood Neighborhood Park, and the attached "Notice to Contractors" to advertise the construction contract for bids. Include the bid opening in the Board's public hearing scheduled for **2:00 p.m., Tuesday April 1, 2014.**

**DISTRIBUTION:** Please retain one signed copy of the Resolution for the Board's records and return one originally-signed duplicate to the Department of Public Works attention Michael Derleth. In addition, please provide a copy of the Staff Report and the "Notice to Contractors" indicating the Board's action to Public Works.

  
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William Wright, P.E.  
Transportation Programming Manager

**APPROVED:** Mar. 11, 2014  
CLARK COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS *SQ 51-14*

  
\_\_\_\_\_  
Heath Henderson, P.E.  
Public Works Director, County Engineer

Attachment: Fiscal Impact Sheet; (2) Resolution; Notice to Contractor; Vicinity Map

C: Bill Wright, Scot Brantley, PW Records

# FISCAL IMPACT ATTACHMENT

## Part I: Narrative Explanation

I.A - Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information.

This project will construct the 4.5 acre Chinook Neighborhood Park on NW 142nd Street east of NW 8th Avenue.

Total cost of the project is \$ 507,880, funded entirely by Park Impact Fees.

This project is programmed in the 2014-2015 Parks Program and associated budget.

## Part II: Estimated Revenues

Fund #/Title	Current Biennium ('13-14)		Next Biennium ('15-'16)		Second Biennium	
	PIF	Total	PIF	Total	PIF	Total
Park Impact Fees (District 10)	\$507,880	\$507,880	\$0	\$0	\$0	\$0
<b>Total:</b>	\$507,880	\$507,880	\$0	\$0	\$0	\$0

II.A - Describe the type of revenue (grant, fees, etc.)

Total cost of the project is \$507,880. Park Impact Fees will fund the entire \$507,880.

## Part III: Estimated Expenditures

III.A - Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		PIF	Total	PIF	Total	PIF	Total
Park Impact Fees (District 10)		\$507,880	\$507,880	\$0	\$0	\$0	\$0
<b>Total:</b>		\$507,880	\$507,880	\$0	\$0	\$0	\$0

III.B = Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	PIF	Total	PIF	Total	PIF	Total
Salary/Benefits	\$31,440	\$31,440				
Consultant						
Supplies						
Travel						
Other controllables						
Capital Outlays	\$476,440	\$476,440				
Inter-fund Transfers						
Debt Service						
<b>Total:</b>	\$507,880	\$507,880	\$0	\$0	\$0	\$0

JL for LP

# FISCAL IMPACT ATTACHMENT

## Part I: Narrative Explanation

I.A - Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information.

This project will construct the 4.83 acre Dogwood Neighborhood Park located on NE 124th Avenue north of NE 101st Street.

Total cost of the project is \$ 746,825 paid from Park Impact Fees.

This project is programmed in the 2014-2015 Parks Program and associated budget.

## Part II: Estimated Revenues

Fund #/Title	Current Biennium ('13-14)		Next Biennium ('15-'16)		Second Biennium	
	PIF	Total	PIF	Total	PIF	Total
Park Impact Fees (District 5)	\$746,825	\$746,825	\$0	\$0	\$0	\$0
<b>Total:</b>	\$746,825	\$746,825	\$0	\$0	\$0	\$0

II.A - Describe the type of revenue (grant, fees, etc.)

Total cost of the project is \$ 746,825 paid for using 100% Park Impact Fees (PIF)

## Part III: Estimated Expenditures

III.A - Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		PIF	Total	PIF	Total	PIF	Total
Park Impact Fees (District 5)		\$746,825	\$746,825	\$0	\$0	\$0	\$0
<b>Total:</b>		\$746,825	\$746,825	\$0	\$0	\$0	\$0

III.B = Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	PIF	Total	PIF	Total	PIF	Total
Salary/Benefits	\$36,000	\$36,000				
Consultant						
Supplies						
Travel						
Other controllables						
Capital Outlays	\$710,825	\$710,825				
Inter-fund Transfers						
Debt Service						
<b>Total:</b>	\$746,825	\$746,825	\$0	\$0	\$0	\$0

*LC for LP*

RESOLUTION NO. 2014-03-00

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLARK COUNTY, WASHINGTON

in the matter of initiating a Parks project designated as W.O. No. 402302

IT IS HEREBY RESOLVED THAT Chinook Neighborhood Park

Parcel No: 986028475 lying: at NW 142<sup>nd</sup> Street east of NW 8<sup>th</sup> Avenue be improved as follows:

The 4.5 acre Chinook Neighborhood Park will include grading, drainage, seeding, walking trails, play equipment, picnic tables, benches, an irrigated open lawn area, concrete plaza and new cul-de-sac frontage improvements. The project was designed with a natural theme that preserves the area's existing vegetation and character.

The Public Works Director is hereby ordered and authorized to report and proceed thereon as provided by law. IT IS FURTHER RESOLVED that an appropriation from the officially adopted 2014 Parks budget, and based on the County Engineer's estimate, is hereby made in the amounts and for the purposes shown:

	County PIF	REET	MPD	State Funds	Federal Funds	TOTAL	Budget Year	
							2013	2014
Master Planning	-	-	-	-	-	-	-	-
Professional Engineering	-	-	-	-	-	-	-	-
Construction	507,880	0	-	-	-	\$507,880	0	\$507,880
<b>TOTAL</b>	<b>507,880</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$507,880</b>	<b>0</b>	<b>\$507,880</b>

(Check appropriate box)

This project is included in the adopted Parks budget

IT IS FURTHER RESOLVED THAT:

The construction is to be accomplished by contract in accordance with RCW 36.32.245 et.seq.

ADOPTED this 11<sup>th</sup> day of March, 2014.

ATTEST:

Rebecca J. Jilka  
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
CLARK COUNTY, WASHINGTON

Tom Mielke  
Tom Mielke, Chair

\_\_\_\_\_  
Steve Stuart, Commissioner

\_\_\_\_\_  
David Madore, Commissioner

RESOLUTION NO. 2014-03-07

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLARK COUNTY, WASHINGTON

in the matter of initiating a Parks project designated as W.O. No. 402297

IT IS HEREBY RESOLVED THAT Dogwood Neighborhood Park

Parcel No: 119783000 lying: along NE 124<sup>th</sup> Avenue north of NE 101<sup>st</sup> Street be improved as follows:

**Dogwood Neighborhood Park is a 4.83-acre park that will include play equipment in separate age-differentiated play areas, grading, drainage, seeding, asphalt and wood chip loop paths, partial irrigation, picnic tables and benches. NE 124<sup>th</sup> Avenue frontage will be improved, with detached sidewalk, curb, gutter and complete half-street construction**

The Public Works Director is hereby ordered and authorized to report and proceed thereon as provided by law. IT IS FURTHER RESOLVED that an appropriation from the officially adopted 2014 Parks budget, and based on the County Engineer's estimate, is hereby made in the amounts and for the purposes shown:

	County PIF	REET	MPD	State Funds	Federal Funds	TOTAL	Budget Year	
							2013	2014
Master Planning	-	-	-	-	-	-	-	-
Professional Engineering	-	-	-	-	-	-	-	-
Construction	746,825	0	-	-	-	\$746,825	0	\$746,825
<b>TOTAL</b>	<b>746,825</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$746,825</b>	<b>0</b>	<b>\$746,825</b>

(Check appropriate box)

This project is included in the adopted Parks budget

IT IS FURTHER RESOLVED THAT:

The construction is to be accomplished by contract in accordance with RCW 36.32.245 et.seq.

ADOPTED this 11<sup>th</sup> day of March, 2014

ATTEST:

Rebecca J. Jilka  
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
CLARK COUNTY, WASHINGTON

Tom Mielke  
Tom Mielke, Chair

\_\_\_\_\_  
Steve Stuart, Commissioner

\_\_\_\_\_  
David Madore, Commissioner



proud past, promising future

CLARK COUNTY  
WASHINGTON

PUBLIC WORKS

NOTICE TO CONTRACTORS

PAGE 1 OF 2

## NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN that sealed bids will be received until **1:50 P.M.** on **Tuesday, April 1, 2014**, by the Clark County Board of County Commissioners through the General Services Purchasing Department, 1300 Franklin Street, Suite 650, Vancouver, Washington 98660, for the **Chinook Neighborhood Park, WO# 402302 & Dogwood Neighborhood Park, WO# 402297**; and other work; then publicly opened and read aloud at the Commissioners' Hearing Room, 6th Floor of the Public Service Center, 1300 Franklin Street, Vancouver, Washington 98660, at 2:00 P.M. on **Tuesday, April 1, 2014**, or as soon thereafter as the matter may be heard.

Description of work Chinook Neighborhood Park: The 5.4-acre park will include play equipment (swingers, slides and spinners), grading, drainage, seeding, walking trails, picnic tables, benches, an irrigated open lawn area, concrete plaza area and new cul-dac-sac/frontage improvements. The project was designed with a natural theme that preserves the area's existing vegetation and character.

Description of work Dogwood Neighborhood Park: The 4.83-acre park will include play equipment in separate age-differentiated play areas, grading, drainage, seeding, asphalt and wood chip loop paths, partial irrigation, picnic tables and benches. NE 124<sup>th</sup> Avenue frontage will be improved, with detached sidewalk, curb, gutter and potentially complete half-street construction.

Primary bid items: Erosion Control; Excavation; Clearing & Demolition; Grading; Drainage; Base Course; Asphalt; Concrete; Playground; Site Furnishings; Irrigation; Electrical; Irrigation; Landscaping; Roadway Improvements

### AND OTHER RELATED WORK/CONTRACT ITEMS

Plans, specifications, addenda, bid documents, bidders list and plan holder list for this project are available online for inspection during the bidding period through the Builders Exchange of Washington (BXWA) website [www.bxwa.com](http://www.bxwa.com) (Posted Projects, Public Works, Clark County and Projects Bidding). These are available for viewing, downloading and printing on your own equipment free of charge. This service is provided free of charge to Prime Bidders, Subcontractors, and Vendors bidding on this project. Bidders are encouraged to "Register as a Bidder" in order to receive automatic email notification of future addenda and to be placed on the Bidders List.

It is the sole responsibility of the Bidder to obtain Addenda, if any. Such information may be obtained from the Builders Exchange of Washington (BXWA) web site, [www.bxwa.com](http://www.bxwa.com) (Posted Projects, Public Works, Clark County and Projects Bidding). Clark County accepts no responsibility or liability and will provide no accommodation to bidders who fail to check for addenda and submit inadequate or incomplete responses.

Chinook and Dogwood Neighborhood Parks Project  
NW 142<sup>nd</sup> St, East of NW 8<sup>th</sup> Ave. & NE 124<sup>th</sup> Ave, North of NE 101<sup>st</sup> St.  
WO No's 402302 & 402297

1300 Franklin Street • P.O. Box 9810 • Vancouver, WA 98666-9810 • tel: [360] 397-6118 • fax: [360] 397-6051 • www.clark.wa.gov



**NOTICE TO CONTRACTORS  
PAGE 2 OF 2**

Paper copies of plans, specifications, addenda, bid documents, bidders list and plan holder list for this project are not available.

All questions regarding this project must be submitted on the electronic "CRP Inquiry Submittal Form" located on the County's Internet Page (<http://www.clark.wa.gov/general-services/purchasing/crp.html>). In the event a bidder cannot access the County's Website, a FAX copy of the form can be obtained from and returned to the County's Construction Management Office (FAX 360-397-6087).

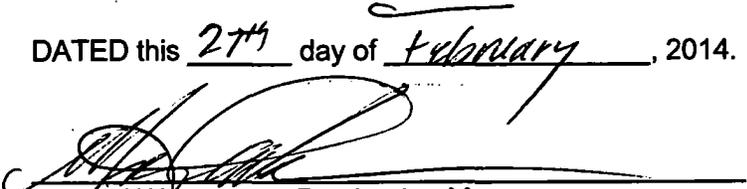
Answers to bid questions will be posted on the project's "Bid Inquiry Log", also located on the County's Internet page, which will be updated twice daily, at noon and 6:00 PM. The questions and answers posted on the Bid Inquiry Log will not identify who asked the question, nor will that information be provided otherwise. It is considered exempt from Freedom of Information requirements. The last Bid Inquiry log update prior to bid opening will be 6:00 PM the day before the bid opening, and will display all questions and answers to the questions that have accumulated by the posting time. Questions asked after this time will not be addressed. Questions too late to be answered as of that posting will remain unanswered and will not be included in the log.

All bids shall be delivered to the attention of the Clark County Purchasing, P.O. Box 5000, Vancouver, Washington 98666-5000 or 1300 Franklin Street, Suite 650. Bids shall be placed in a sealed envelope, marked "Sealed Bid", which clearly states the name of the bidder, the project number, the project title, the date of the bid opening, and appropriate wording to indicate definitely the nature of the contents. Do not send bids by FAX or email. Bids submitted by FAX or email will not be accepted.

A bid proposal deposit, made in the form of a certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of the bid proposal, shall accompany all bid proposals. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the Clark County Road Fund.

The right is reserved by the Clark County Board of County Commissioners to waive informalities in the bidding, accept a proposal of the lowest responsible bidder, reject any or all bids, republish the call for bids, revise or cancel the work, or require the work to be done in another way if the best interest of the Contracting Agency is served.

DATED this 27<sup>th</sup> day of February, 2014.

  
Michael Westerman, Purchasing Manager

THE COLUMBIAN  
PORTLAND DAILY JOURNAL OF COMMERCE:

PLEASE PUBLISH: March 12, 19 & 26, 2014

Chinook and Dogwood Neighborhood Parks Project  
NW 142<sup>nd</sup> St, East of NW 8<sup>th</sup> Ave. & NE 124<sup>th</sup> Ave, North of NE 101<sup>st</sup> St.  
WO No's 402302 & 402297

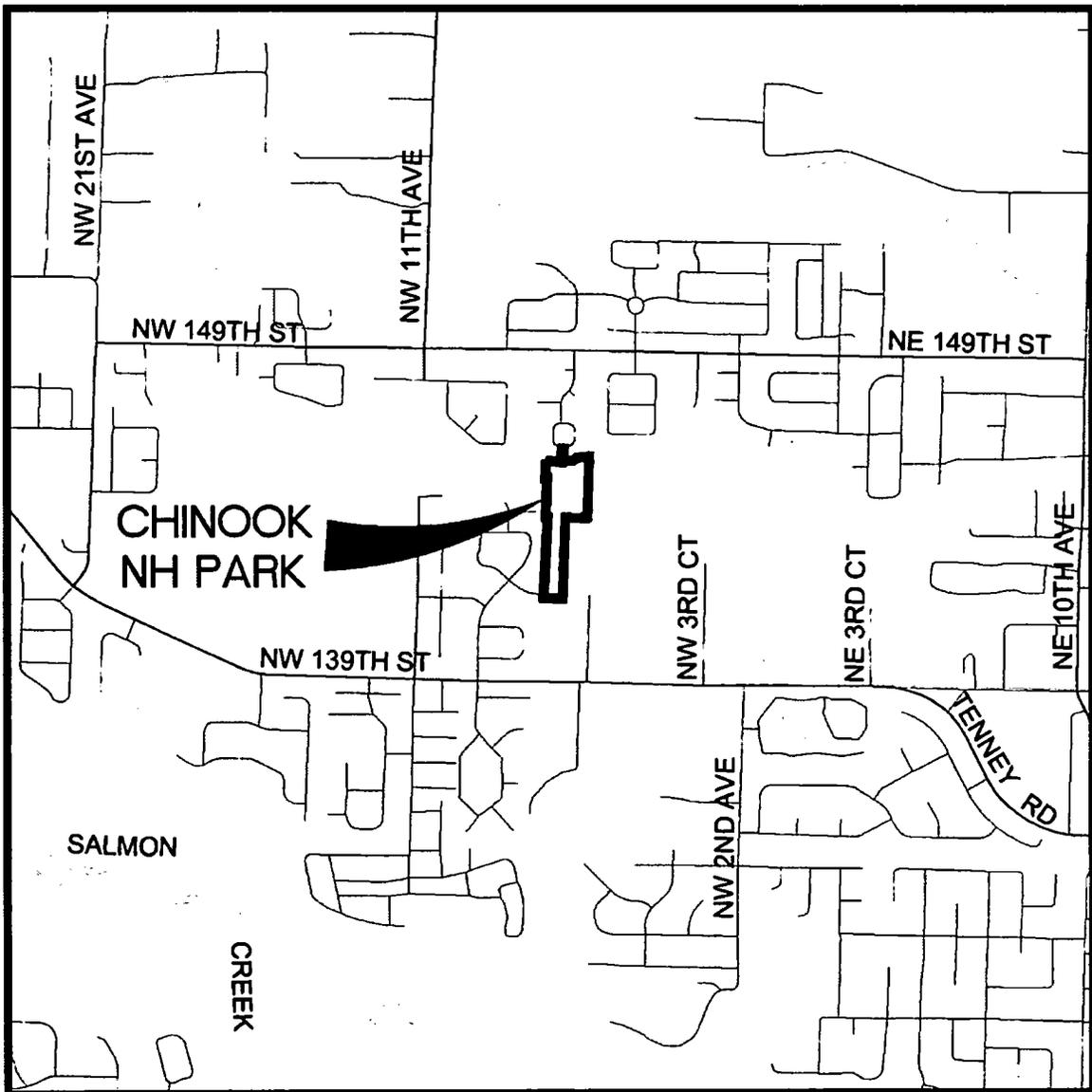


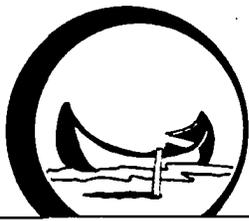
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**CLARK COUNTY**  
WASHINGTON

**Department of Public Works  
Engineering & Construction Division  
Chinook Neighborhood Park  
WO# 402302**

**Vicinity Map**

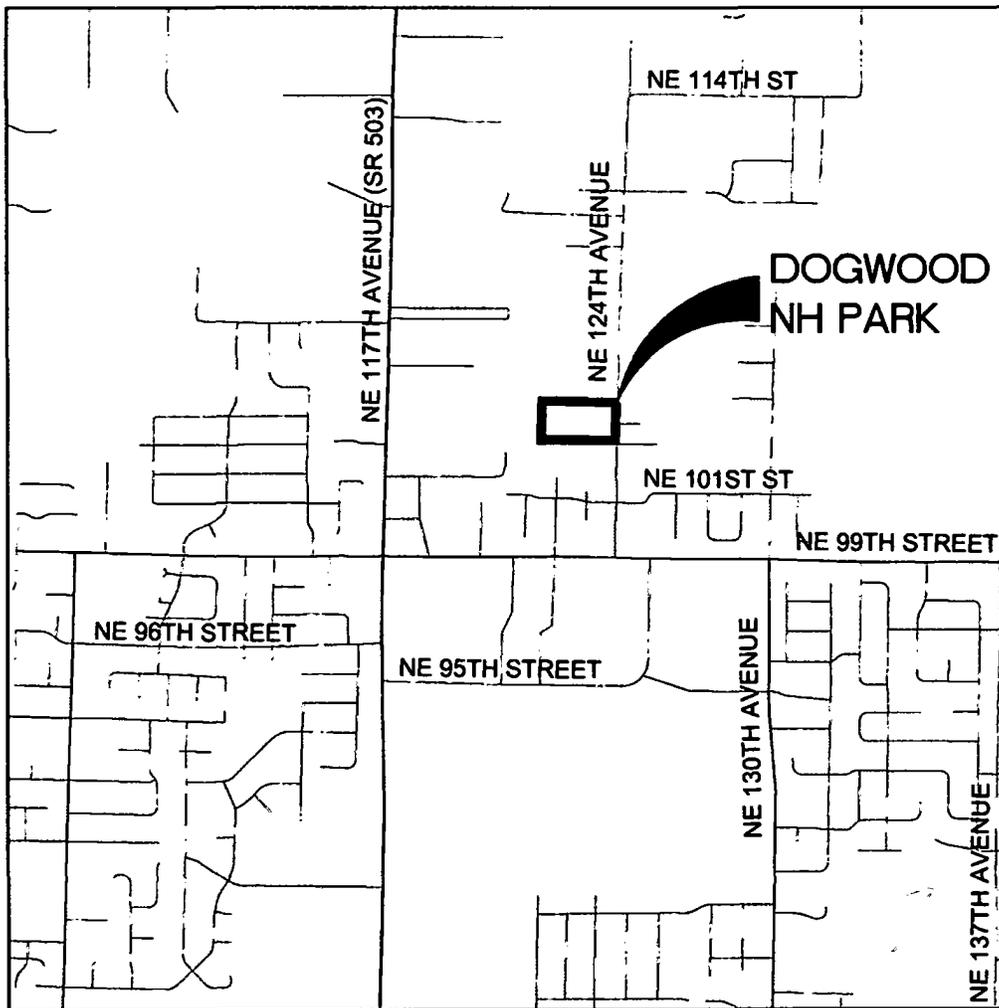




**proud past, promising future**

**CLARK COUNTY**  
WASHINGTON

**Department of Public Works  
Engineering & Construction Division  
Dogwood Neighborhood Park  
WO# 402297**



**Vicinity Map**