

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Public Health (CCPH) CCPH SR2015-1530

SUBMISSION DATE: April 28, 2015

REQUESTED ACTION: Clark County Manager approval to create and fill a 0.60 FTE Community Health Worker (CHW) revenue position and reduce an existing 0.70 FTE Community Health Worker (CHW) project position to 0.60 FTE in the HIV Case Management program. This proposed change is funded by additional Federal Ryan White Part A and Federal Ryan White Part B grant funds and is will result in a reorganized HIV Case Management program, equipped to better serve its clients.

SR Number:
Assigned by the manager's office

YES	NO	ACTION
		County Manager review and approval
X		Referral to BOCC
		Hearing required
05/12/2015		Proposed hearing date if referred to BOCC

BACKGROUND

Following an alternative staffing model example proposed by Washington State Department of Health to HIV Case Management providers throughout Washington State, Clark County Public Health performed an analysis for potential increases in service delivery to its HIV Case Management clients and arrived at the new staffing model.

The proposed 0.60 FTE CHW position will assist HIV medical case managers with their high caseloads by providing a variety of program services. Those services include some or all of the following:

- Working directly with clients to determine needed program eligibility documentation;
- Performing low acuity case management services;
- Performing home visits;
- Educating clients about services;
- Referring clients to HIV services and medical and psychosocial providers;
- Determining which clients are due for an assessment by their HIV case manager;
- Scheduling appointments with the HIV case manager;
- Performing outreach and education to community groups, partners, and clients; and,
- Performing insurance navigation and enrollment.



*mgr
OK
y/n*

ADMINISTRATIVE POLICY IMPLICATIONS

There is no anticipated administrative policy implication.

COUNCIL POLICY IMPLICATIONS

None

PREVIOUS REVIEWS AND ACTIONS

Please see Staff Reports SR2014-1459 and SR2015-1511.

COMMUNITY OUTREACH

This position will work with our HIV case managers and housing specialist to collaborate with community medical, dental and mental health providers, HIV community-based organizations and other agencies that serve the needs of HIV positive clients. The position will perform outreach and education to community groups, partners, and clients.

BUDGET IMPLICATIONS

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

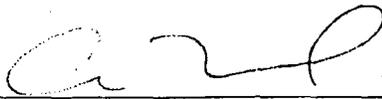
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- Kathy Smith, CCPH

SUBMITTED BY:


 Alan Melnick, MD, MPH, CPH
 Public Health Director/Health Officer

DATE:

4/29/15

ATTACHMENTS:

**APPROVAL
BOARD OF COUNTY COUNCILORS
CLARK COUNTY, WASHINGTON**

Approved:  _____
Clark County Washington,
Board of County Councilors

DATE: 5-12-15

SR# 087-15

The Board office will use this signature block to document the Board's action, if Board action is required. Otherwise, this block will be left blank.

COUNTY MANAGER ACTION\RECOMMENDATION

By: Mark McCauley
Date:
SR Number:

REQUESTED ACTION: ESTED ACTION: Clark County Manager approval to create and fill a 0.60 FTE Community Health Worker (CHW) revenue position and reduce an existing 0.70 FTE Community Health Worker (CHW) project position to 0.60 FTE in the HIV Case Management program.

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

This block will be completed by the manager's office

Mark McCauley, County Manager

Date

DISTRIBUTION

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Jeff Harbison, CCPH
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Pam Dykes, CCPH
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BUDGET IMPACT ATTACHMENT

Part 1: Narrative

Explain what creates a budget impact (additional staff, reduced revenue, change in policy, etc).
Present assumptions for revenue and expenditure estimates.

Part 2: Budget Impact

Include full position costs, including salaries and benefits.

Expenditure:

Fund	Dept	Obj	Expense change Year 1	Expense change Year 2	Expense change Year 3	Expense change Year 4	Expense change Year 5	Expense change Year 6	One time or ongoing
1025	706	1xx	10,444	17,904					
1025	706	2xx	5,068	8,688					
Total			15,512	26,592					

Revenue

Fund	Dept	Obj	Revenue change Year 1	Revenue change Year 2	Revenue change Year 3	Revenue change Year 4	Revenue change Year 5	Revenue change Year 6	One time or ongoing
1025	706		15,512	26,592					
Total			15,512	26,592					

Part 3: FTE Profile Over Time

# FTE	Type*	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
1	Revenue	0.60	0.60				
1	Project	-0.10	-0.10				

* operating, revenue, project, temporary

Estimated start date for employees:
June 1, 2015

Departments may insert an excel spreadsheet into the staff report.