

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH)      **CCPH SR2015-1534**

**SUBMISSION DATE:** May 15, 2015

**REQUESTED ACTION:** Clark County Board of Councilors' approval to submit an application for a grant to the City of Portland for funding to provide HIV case management services. CCPH further requests authorization for the Public Health Director to sign the grant application, the agreement, and any amendments. Up to \$145,596 is available under this renewing grant.

SR Number:  
Assigned by the manager's office

YES	NO	ACTION
		County Manager review and approval
XX		Referral to BOCC
		Hearing required
05/26/2015		Proposed hearing date if referred to BOCC

**BACKGROUND**

Consistent with Strategic Initiative 2 to increase opportunities for healthy living, CCPH partners with the City of Portland to provide critical services to persons living with HIV/AIDS (PLWH/A) in Clark County. These services include providing case management and client referral to resources as needed.

The City of Portland receives Housing Opportunities for Persons with AIDS (HOPWA) funding for this geographical region and passes through this funding to the local health jurisdiction to administer funds in the Portland-Vancouver metropolitan area. The services include case management, housing placement, and rental assistance.

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COUNCIL POLICY IMPLICATIONS**

N/A

**PREVIOUS REVIEWS AND ACTIONS**

N/A



*mgr  
OLC  
y.r.*

**COMMUNITY OUTREACH**

CCPH collaborates with a variety of service organizations to ensure clients have medical, food, and psychosocial resources to improve their health and health outcomes.

**BUDGET IMPLICATIONS**

YES	NO	
X		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**DISTRIBUTION OF BOARD STAFF REPORTS:**

Distribution of staff reports is made via the Grid. <http://www.clark.wa.gov/thegrid/>  
Copies are available by close of business on the Thursday after council deliberations.

**DISTRIBUTION OF COUNTY MANAGER STAFF REPORTS:**

- Alan Melnick, CCPH
- Roxanne Wolfe, CCPH
- Jeff Harbison, CCPH
- Pam Dykes, CCPH
- Kathy Smith, CCPH

**SUBMITTED BY:**



**Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer**

**DATE:**

5/18/15

**ATTACHMENTS**      None

**APPROVAL  
BOARD OF COUNTY COUNCILORS  
CLARK COUNTY, WASHINGTON**

Approved:   
Clark County Washington,  
Board of County Councilors

DATE: May 26, 2015

SR# SR 097-15

The Board office will use this signature block to document the Board's action, if Board action is required. Otherwise, this block will be left blank.

**COUNTY MANAGER ACTION\RECOMMENDATION**

**By:** Mark McCauley  
**Date:**  
**SR Number:**

**REQUESTED ACTION:**

Clark County Board of Councilors' approval to submit an application for a grant to the City of Portland for funding to provide HIV case management services. CCPH further requests authorization for the Public Health Director to sign the grant application, the agreement, and any amendments. Up to \$145,596 is available under this renewing grant.

**COUNTY MANAGER RECOMMENDATION:**

Action	Conditions	Referral to council?
<del>Approval</del> denial	Enter conditions or requests here	Yes <del>No</del>

This block will be completed by the manager's office

  
Mark McCauley, County Manager

5/19/15  
Date

**DISTRIBUTION**

- Alan Melnick, CCPH
  - Roxanne Wolfe, CCPH
  - Jeff Harbison, CCPH
  - Pam Dykes, CCPH
  - Kathy Smith, CCPH
-

# BUDGET IMPACT ATTACHMENT

## Part 1: Narrative

Explain what creates a budget impact (additional staff, reduced revenue, change in policy, etc.). Present assumptions for revenue and expenditure estimates.

## Part 2: Budget Impact

Include full position costs, including salaries and benefits.

Expenditure: 1025

Fund	Dept	Obj	Expense change Year 1	Expense change Year 2	Expense change Year 3	Expense change Year 4	Expense change Year 5	Expense change Year 6	One time or ongoing
1025	706	1xx/2xx	30,486	30,486					
1025	706	4xx	42,312	42,312					
Total			72,798	72,798					

Revenue: 1025 HOPWA Grant Funds

Fund	Dept	Obj	Revenue change Year 1	Revenue change Year 2	Revenue change Year 3	Revenue change Year 4	Revenue change Year 5	Revenue change Year 6	One time or ongoing
1025			72,798	72,798					
Total			72,798	72,798					

## Part 3: FTE Profile Over Time

# FTE	Type*	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6

*\*operating, revenue, project, temporary*

Estimated start date for employees:

**Departments may insert an excel spreadsheet into the staff report.**