

*John  
Y/N*

**CLARK COUNTY  
STAFF REPORT**

**DEPARTMENT/DIVISION:** Department of Public Works/Transportation Program

**DATE:** June 25, 2013

**SPECIFIC REQUEST:** Approval of grant funding for the Sacajawea Elementary Pedestrian Safety Project CRP# 323712 and approval of the State Funding Agreement.

**CHECK ONE:**        X   Consent      \_\_\_\_\_ Chief Administrative Officer

**PUBLIC WORKS GOALS:**

- Provide safe and efficient transportation systems within Clark County
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a desirable quality of life
- Improve environmental stewardship and protection of natural resources
- Increase partnerships and foster an engaged, informed community
- Make Public Works a great place to work

**BACKGROUND:** The Sacajawea Elementary Pedestrian Safety Project has been awarded grant funding from the WSDOT Highways & Local Programs Safe Routes to School Program. Signing of the attached State Funding Agreement will start the process to receive grant funding for the design and construction of the project.

This joint project with the Vancouver School District will construct new sidewalk along NE 110<sup>th</sup> Street, NE 111<sup>th</sup> Street and NE 5<sup>th</sup> Avenue, between Hazel Dell Avenue and Sacajawea Elementary School on NE 112<sup>th</sup> Street. The project also includes funds to purchase safety equipment for school crossing guards, install radar-feedback speed signs and pay for targeted emphasis patrols by Clark County sheriff's deputies.

**COMMUNITY OUTREACH:** This project is included in the adopted 2013-2018 Transportation Improvement Program (TIP). TIP development includes a wide array of public input, including public hearings, open house meetings, and an informational web page.

**BUDGET AND POLICY IMPLICATIONS:** There are no budget implications involved in this request. The project is listed and funded in the 2013 Annual Construction Program. (Item 23)

**FISCAL IMPACTS:**       Yes (see Fiscal Impacts Attachment)       No

**ACTION REQUESTED:** It is requested that the Board of County Commissioners sign both copies of the attached State Funding Agreement to accept the awarded grant funds.

PW 13-054



**DISTRIBUTION:** Please return to the Department of Public Works Transportation Programming Section, attention Michael Derleth: a copy of the approved staff report, indicating the Board's action, one originally-signed copy of the Project Prospectus, and both originally-signed State Funding Agreements. The second originally-signed Project Prospectus is for the Board's files. Upon receipt of a fully-executed Local Agency Agreement, a copy will be provided to the Board

  
\_\_\_\_\_  
William Wright, P.E.  
Transportation Programming Manager

APPROVED: June 25, 2013  
CLARK COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Peter Capell, P.E.  
Public Works Director/County Engineer

SR 115-13

c: PW Records, Michael Derleth,  
Attachments: Fiscal Impact Statement, (2) Prospectus, (2) State Funding Agreements

PW 13-054

# FISCAL IMPACT ATTACHMENT

## Part I: Narrative Explanation

I.A - Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information.

This joint project with the Vancouver School District will construct new sidewalks along NE 110<sup>th</sup> Street, NE 111<sup>th</sup> Street and NE 5<sup>th</sup> Avenue. The project also includes funds to purchase safety equipment for school crossing guards, install radar-feedback speed signs and pay for targeted emphasis patrols by Clark County sheriff's deputies.

Total cost is estimated at \$302,000

The project is programmed in the 2013-2018 Transportation Improvement Program (TIP) and in the 2013 Annual Construction Program (Item 23). The revenues and expenses for this project are currently included in the Road Fund 2013/2014 budget.

## Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	Road Fund	Total	Road Fund	Total	Road Fund	Total
1012 Road Fund	\$302,000	\$302,000	\$ -	\$ -		
			\$ -	\$ -		
<b>Total:</b>	<b>\$302,000</b>	<b>\$302,000</b>	<b>\$0</b>	<b>\$0</b>		

II.A - Describe the type of revenue (grant, fees, etc.)

A State "Safe Routes to School" grant is funding the project at 100% to a total of \$302,000.

## Part III: Estimated Expenditures

III.A - Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		Road Fund	Total	Road Fund	Total	Road Fund	Total
1012 Road Fund		\$302,000	\$302,000	\$ -	\$ -		
		\$ -	\$ -	\$ -	\$ -		
<b>Total:</b>		<b>\$302,000</b>	<b>\$302,000</b>	<b>\$0</b>	<b>\$0</b>		

III.B = Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	Road Fund	Total	Road Fund	Total	Road Fund	Total
Salary/Benefits	\$37,000	\$37,000	\$ -	\$ -		
Consultant						
Supplies						
Travel						
Other controllables						
Capital Outlays	\$265,000	\$265,000				
Inter-fund Transfers						
Debt Service						
<b>Total:</b>	<b>\$302,000</b>	<b>\$302,000</b>	<b>\$0</b>	<b>\$0</b>		

2/2



PW 13-24

Prefix	Route	( )	Date	6-3-2013
Federal Aid Project Number			Central Contractor Registration Exp. Date	7-11-2013
Local Agency Project Number	323712	(WSDOT Use Only)	Federal Employer Tax ID Number	91-6001299

Agency Clark County		Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other			
Project Title Sacajawea Elementary Pedestrian Safety		Start Latitude	N 45.70123	Start Longitude	W -122.667
		End Latitude	N 45.702	End Longitude	W -122.663
Project Termini From - To NE Hazel Dell Ave NE 5th Ave		Nearest City Name Vancouver		Project Zip Code 98685-3926	
From:	To:	Length of Project	Award Type		
Various	Various	0.28 mi	<input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad		
Federal Agency <input checked="" type="checkbox"/> FHWA <input type="checkbox"/> Others		City Number NA	County Number 6	County Name Clark	WSDOT Region Southwest Region
Congressional District 3	Legislative Districts 49	Urban Area Number 3	TMA / MPO / RTPO SW WA RTC		

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$35,000	\$0	\$35,000	10	2013
R/W	\$5,000	\$0	\$5,000	1	2014
Const.	\$262,000	\$0	\$262,000	7	2014
Total	\$302,000	\$0	\$302,000		

**Description of Existing Facility (Existing Design and Present Condition)**

Roadway Width 40 feet	Number of Lanes 2
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NE 110th Street, NE 111th Street and NE 5th Avenue are 40-foot wide local access streets with no sidewalks on either side.

**Description of Proposed Work**

Description of Proposed Work (Attach additional sheet(s) if necessary)

Construct sidewalk along one side of NE 110th St. and NE 111th St. between Hazel Dell Ave. and NE 5th Ave., as well as NE 5th Ave between NE 110th and NE 112th Street. Install speed feedback signs and crosswalk markings. Various educational and enforcement efforts.

Local Agency Contact Person Michael Derleth	Title Capital Program Specialist	Phone 360-397-6118 x5794
Mailing Address 1300 Franklin St., P.O. Box 9810	City Vancouver	State WA
		Zip Code 98666-9810

By Peter Capen

Project Prospectus Approval Approving Authority

Title Dir. of Public Works/County Engineer Date 6/11/2013

Agency Clark County	Project Title Sacajawea Elementary Pedestrian Safety	Date 6-3-2013
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Type of Proposed Work			Roadway Width	Number of Lanes
Project Type (Check all that Apply)			40	2
<input type="checkbox"/> New Construction	<input type="checkbox"/> Path / Trail	<input type="checkbox"/> 3-R		
<input type="checkbox"/> Reconstruction	<input checked="" type="checkbox"/> Pedestrian / Facilities	<input type="checkbox"/> 2-R		
<input type="checkbox"/> Railroad	<input type="checkbox"/> Parking	<input type="checkbox"/> Other		
<input type="checkbox"/> Bridge				

Geometric Design Data		
Description	Through Route	Crossroad
<b>Federal Functional Classification</b>	<input checked="" type="checkbox"/> Urban	<input type="checkbox"/> Principal Arterial
	<input type="checkbox"/> Rural	<input checked="" type="checkbox"/> Minor Arterial
	<input type="checkbox"/> NHS	<input type="checkbox"/> Collector
		<input type="checkbox"/> Major Collector
		<input type="checkbox"/> Minor Collector
	<input type="checkbox"/> Local Access	<input checked="" type="checkbox"/> Local Access
Terrain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input checked="" type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	35	25
Design Speed	40	30
Existing ADT	12,000	1038
Design Year ADT	Unknown	Unknown
Design Year	Unknown	Unknown
Design Hourly Volume (DHV)	660	130

Performance of Work		
Preliminary Engineering Will Be Performed By	Others	Agency
Agency	10 %	90 %
Construction Will Be Performed By	Contract	Agency
Contract	75 %	25 %

Environmental Classification	
<input type="checkbox"/> Class I - Environmental Impact Statement (EIS)	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE)
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input type="checkbox"/> Projects Requiring Documentation (Documented CE)
<input type="checkbox"/> Class III - Environmental Assessment (EA)	
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	

Environmental Considerations None
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Agency Clark County	Project Title Sacajawea Elementary Pedestrian Safety	Date 6-3-2013
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**Right of Way**

<input checked="" type="checkbox"/> No Right of Way Required * All construction required by the contract can be accomplished within the existing right of way.	<input type="checkbox"/> Right of Way Required <input type="checkbox"/> No Relocation	<input type="checkbox"/> Relocation Required
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Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project  
 ROW funds shown are for documentation. No property acquisition is currently anticipated for this project.

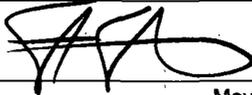
FAA Involvement  
 Is any airport located within 3.2 kilometers (2 miles) of the proposed project?       Yes     No

Remarks  
 N/A

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency Board of County Commissioners

Date 6/25/13

By   
 Mayor/Chairperson



<b>Highways and Local Programs State Funding Agreement</b>		Agency and Address Clark County 1300 Franklin St., P.O. Box 9810 Vancouver, WA 98666-9810
Work by Public Agencies		
Agreement Number	Maximum Amount Authorized \$302,000.00	Location and Description of Work (See also Exhibit "A") Sacajawea Pedestrian Safety: Construct sidewalk on north side of NE 110th St, NE 111th St. and NE 5th Ave., Install crosswalk markings and speed-feedback signs. Obtain crossing guard safety equipment.
Participating Percentage 100%	Project Number	

This AGREEMENT is made and entered into this 25<sup>th</sup> day of July, 2013 between the STATE OF WASHINGTON, Department of Transportation, acting by and through the Secretary of Transportation, hereinafter called the "STATE," and the above named organization, hereinafter called the "AGENCY."

WHEREAS, the AGENCY is planning the work shown above, and in connection therewith, the AGENCY has requested financial assistance for the project or program, and

WHEREAS, the AGENCY has requested funds for the above shown project or program, which has been selected by the STATE for funding assistance.

NOW THEREFORE, in consideration of the terms, conditions, covenants, and performances contained herein, or attached and incorporated and made a part hereof, IT IS MUTUALLY AGREED AS FOLLOWS:

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated State Funds
<b>PE</b>			
a. Agency	34,000.00	0.00	34,000.00
b. Other			
c. Other			
d. State	1,000.00	0.00	1,000.00
e. Total PE Cost Estimate (a+b+c+d)	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>
<b>Right of Way</b>			
f. Agency			
g. Other			
h. Other			
i. State			
j. Total R/W Cost Estimate (f+g+h+i)			
<b>Construction</b>			
k. Contract			
l. Other			
m. Other			
n. Other			
o. Agency			
p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)			
<b>r. Total Project Cost Estimate (e+j+q)</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>

I  
**General**

The AGENCY agrees to perform the above described work in accordance with the Project Application attached hereto as "Exhibit A" and made a part of this AGREEMENT.

Plans, specifications, and cost estimates shall be prepared by the AGENCY in accordance with the current State of Washington Standard Specifications for Road, Bridge, and Municipal Construction and adopted design standards, unless otherwise noted. The AGENCY will incorporate the plans and specifications into the AGENCY's project and thereafter advertise the resulting project for bid and, assuming bids are received and a contract is awarded, administer the contract, or if the project is of a size which the AGENCY is authorized to perform with its own forces under the laws of the State of Washington, the AGENCY may proceed with its own forces.

All work performed under this AGREEMENT shall comply with the applicable provisions of state law.

II  
**Payment**

The STATE, in consideration of the faithful performance of the work to be performed by the AGENCY, agrees to reimburse the AGENCY for the percentage of the actual direct and related indirect cost of the work shown above, up to the "MAXIMUM AMOUNT AUTHORIZED". The agency will comply with Governmental Accounting Auditing and Financial Reporting Standards and applicable state law and local regulations, policies and procedures. No payment will be made for work done prior to execution of this AGREEMENT.

Partial payments shall be made by the STATE, upon request of the AGENCY, to cover costs incurred. These payments are not to be more frequent than one (1) per month. It is agreed that any such partial payment will not constitute agreement as to the appropriateness of any item and that, at the time of the final audit, all required adjustments will be made and reflected in a final payment. The AGENCY agrees to submit a final bill to the STATE within forty-five (45) days after the AGENCY has completed work.

The AGENCY agrees that all costs in excess of the amount authorized and the AGENCY's matching funds shall be the responsibility of the AGENCY.

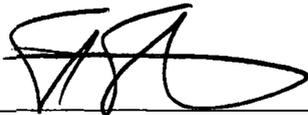
III  
**Audit**

The AGENCY agrees that an audit may be conducted by the STATE.

During the progress of the work and for a period not less than three (3) years from the date of final payment to the AGENCY, the records and accounts pertaining to the work and accounting thereof are to be kept available for inspection and audit by the STATE and copies of all records, accounts, documents, or other data pertaining to the project will be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained until all litigation, claim, or audit finding has been resolved even though such litigation, claim, or audit continues past the three-year retention period.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the day and year last written below.

**AGENCY**

By:  \_\_\_\_\_

Title: Chair, Board of Commissioners

Date: 6/25/13

IV  
**Legal Relations**

No liability shall attach to the AGENCY or the STATE by reason of entering into this AGREEMENT except as expressly provided herein.

V  
**Nondiscrimination**

The AGENCY agrees to comply with all applicable state and federal laws, rules, and regulations pertaining to nondiscrimination and agrees to require the same of all subcontractors providing services or performing any work using funds provided under this AGREEMENT.

VI  
**Venue**

For the convenience of the parties to this AGREEMENT, it is agreed that any claims and/or causes of action which the AGENCY has against the STATE, growing out of this AGREEMENT or the project or program with which it is concerned, shall be brought only in the Superior Court for Thurston County.

VII  
**Termination**

The Secretary of the Department of Transportation may terminate this AGREEMENT if the funding becomes unavailable or if the Secretary determines that it is in the best interest of the STATE.

VIII  
**Final Report and Final Inspection**

Within ninety (90) days following the completion of the project and submission of the final billing for the project, a final report and/or final inspection shall be submitted to the Director, Highways & Local Programs containing the following information:

Non-Capital Projects

1. A description of the project or program.
2. A summary of actual costs of the project or program.
3. An evaluation of the project or program. This should address aspects such as transportation and/or other benefits to the public.

Capital Projects

1. A final inspection is required.

IX  
**Supplement**

This agreement may be modified or supplemented only in writing by both parties.

**STATE**

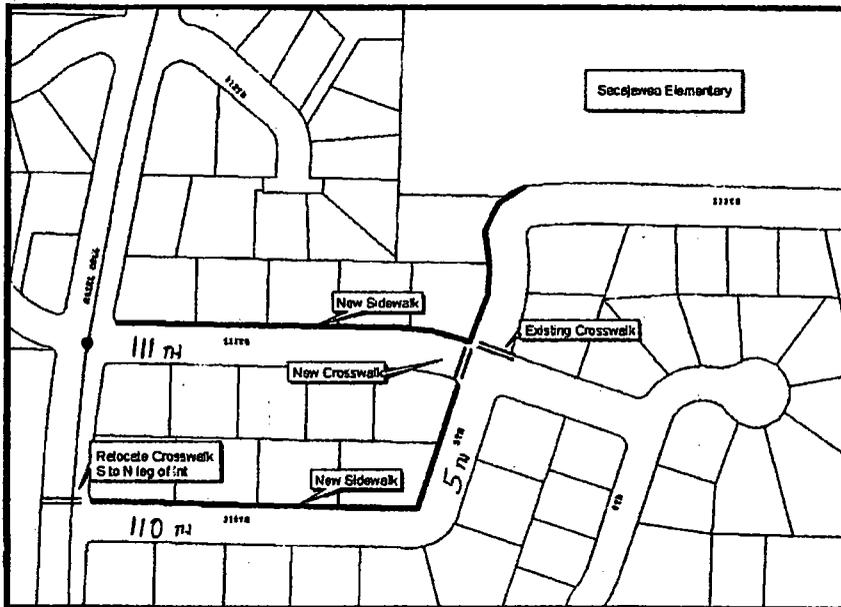
By: \_\_\_\_\_  
Director, Highways and Local Programs

Date: \_\_\_\_\_

# Sacajawea Elementary Pedestrian Safety Project

## 2012 Safe Routes to School Application Design Concept & Location

**Location:** NE 110<sup>th</sup> Street: NE Hazel Dell Avenue to NE 5<sup>th</sup> Avenue  
NE 111<sup>th</sup> Street: NE Hazel Dell Avenue to NE 5<sup>th</sup> Avenue  
NE 5<sup>th</sup> Avenue: NE 110<sup>th</sup> Street to NE 112<sup>th</sup> Street



**Design Concept:** 5 to 6 foot cement sidewalk with attached curb, one side of street.

