

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Public Health (CCPH)

CCPH SR2015-1561

DATE: August 25, 2015

REQUESTED ACTION:

Board of County Councilors' approval to add a 1.0 FTE Environmental Health Specialist position and increase position HEE0049 (Environmental Health Specialist II) from 0.85 FTE to 1.00 FTE. These positions will be funded by existing Environmental Public Health fee revenue.

XXX Consent ____ Hearing ____ County Manager

BACKGROUND

Work volume in the Onsite Septic and Drinking Water Safety programs in 2015 is outpacing expectation by 40.93% and 55.73%, respectively. Within the Onsite Septic program, site evaluations and plan reviews in 2015 are outpacing anticipated volume by 69.01% collectively. Our current staffing model in these two programs is no longer sufficient to meet workload demands; permit processing times have increased drastically and backlogged work remains an issue.

We are requesting to add a new 1.0 FTE Environmental Health Specialist II position as well as increase position HEE0049 (Environmental Health Specialist II) from 0.85 FTE to 1.00 FTE, effective October 1, 2015. This request is cost neutral due to increased volume and resulting increased fee revenue.

Six positions within the Environmental Public Health unit were eliminated in 2009 as a result of the economic slowdown and the impact on work volumes. Those positions included three Environmental Health Specialist II positions (HEE0048, HEE0056 and HEE0064), two Environmental Health Assistants (HEE0052, HEE0060) and one Office Assistant II (HEE0057). As the economy sustained some recovery, two Environmental Health Specialist II positions were added in 2014. Because of efficiency measures, such as online food handler card testing and increased use of mobile technology, this requested increase will still be less than the 2009 staffing levels.

COUNCIL POLICY IMPLICATIONS

N/A

ADMINISTRATIVE POLICY IMPLICATIONS

N/A

COMMUNITY OUTREACH

None

*ngp
OK
sj*

BUDGET IMPLICATIONS

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
XX		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	Public Health
Company Name	

DISTRIBUTION:

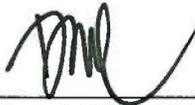
Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Kathy Smith
Grants Accounting Specialist



Jeff Harrison
Acting Public Health Director

APPROVED: 
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: 9/1/15

SR# SR 173-15

APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025/Existing Environmental Public Health fee revenue		102,772		164,435		164,435
Total		102,772		164,435		164,435

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025/Public Health			102,772		164,435		164,435
Total			102,772		164,435		164,435

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		102,772		164,435		164,435
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		102,772		164,435		164,435



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