

**NINE STEP PLANNER
BOARD OF COUNTY COUNCILORS WORK SESSIONS**

This form needs to be reviewed and approved by the board **before** a work session is scheduled.

REQUESTED BY: *ERP Steering Committee*

1. **TOPIC:** The business owners for the Financial/Budget/HR system formed a team to manage a project to review our current system and processes and review our system needs. This meeting is to educate the Council on this project and potential future projects that may result from this effort

2. **WORK SESSION:**

Presenters: Anne Check, Laurie Foster, Sheri Rugh

Attendees: Mark Gassaway, Larry Frueh, Sam Kim, John Payne, Adriana Prata, Francine Reis

3. **TIME FRAME:**

LENGTH OF TIME NEEDED: 1 hour

DESIRED DATE: 10/21

SCHEDULED DATE OF WORK SESSION: _____

4. **TIMING CONSIDERATIONS:** *Oracle has provided a limited period of time when we are not required to upgrade the system. We need to make decisions before that period passes.*

5. **DESIRED RESULTS:** *Understand our system needs and what we can anticipate in the future for these systems.*

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *A project or projects identified as part of this effort will require funding. This funding need could be significant.*

7. **POLICY IMPLICATIONS:** *No*

8. **ISSUES TO BE CONSIDERED:** Funding for this initial project will be presented with the budget readopt.

9. **RECOMMENDED ACTION:** Request direction from board to continue with the current project plan.

APPROVED FOR SCHEDULING:

Signature of requestor:

DATE: _____